

## “Weekly” Schedule: Project Work Time, Senior Project Talks

Friday

9:30-9:40	<b>Matt's Room, Getting Started</b> 1. Paneling Information 2. Today's Schedule, and scheduling next week. 3. Groups for today – get started!
9:40-10:15	<b>Preliminary, unstructured feedback.</b> Initial feedback meeting (in your groups) * Students in turn should share their presentation, including where they are in its development (most won't be finished – that's okay), and a focus question (are my slides effective? Is the presentation conclusive? Interesting?) * After each student talks through their presentation/focus question, the group will give informal, non-structured feedback. * The presenter should commit to an area of focus for upcoming work time. * This loose protocol should be repeated for each member of the group. When the group is finished, roll into your next activity.
10:15-11:45	<b>Individual work time.</b> * Now, take your area of focus and make this your goal for today. Work on finishing your presentation. <b>Benchmark:</b> Can you be finished, or nearly finished, by our next activity?
11:45-12:30	<b>Lunch</b>
12:30-1:15	<b>Individual work time, continued.</b>
1:30-3:00	<b>Deliver your presentation, start to finish!</b> * Meet in your original morning groups. * Each presenter should speak briefly about the focus of their work time today. * <i>Each student should actually present what they have so far for the first time, as if it were the real presentation!</i> * Informal feedback session after each speaker. A framework: 1. How effective was your hook at engaging your audience? 2. Were your slides clean and interesting, and did they enhance your presentation? 3. Was your content seamlessly presenting and convincing? 4. Speaking: How can we rate/improve your verbal and non-verbal communication skills?
3:00-3:10	<b>Meet back in the classroom.</b> Group debrief with Matt and schedule for next week.

Monday

<b>Note:</b> Preliminary schedule. We may modify if we are going to move into multi-class groups if the Marcus's class wants to join us.	
9:30-9:40	Preliminary meeting and check in – Matt's room
9:40-11:30	<b>Work time</b> , presentation building/refinement. Independently Paper revision time can be included here if necessary.
11:30- 12:15	<b>Lunch</b>

12:15-2:45	<b>Practice and peer support/critique.</b> If you are ready, have your audience use the rubric to assess you. Use their comments to refine your presentation.
2:45-3:00	<b>Matt's room: Exhibition planning.</b> What are our spaces? What should they look like? How can we alter them to make the spaces more professional-looking and authentic. Lamps? Lighting? Sexy factor?

Tuesday

9:30-9:40	<b>Preliminary meeting</b> and check in – Matt's room
9:40-11:30	<b>Work time.</b> Specifics TBD.
11:30-12:15	<b>Lunch</b>
12:15-1:30	<b>Work time.</b> Specifics TBD.
1:30 – 3:00	<b>Exhibition Prep.</b> In teams that I will set up for you. We'll need to spend 1 hour planning how these spaces should look for the exhibition. We'll get started with the heavy lifting tomorrow. * Groups that will be assessing exhibitions will get their information after class today.

Wednesday

9:30-11:30	<b>Exhibition Prep:</b> We need to finish our work from yesterday, prepping our spaces for all-school exhibition and Senior Project: <ol style="list-style-type: none"> <li>1. Commons: Senior Project talks/defense, and Science exhibition</li> <li>2. Matt's Room: Exhibition Ted-Style talks (no defense)</li> <li>3. Marcus's Room: Exhibition Ted-Style talks (no defense)</li> <li>4. Hannah's Room: All other exhibitions. If you are in exhibiting in this room, you will be in charge of setting up your space.</li> </ol>
11:30-12:15	<b>Lunch</b>
12:15-2:30	<b>Dress rehearsals!</b> Now let's use our authentic spaces to run 'dress rehearsals' of our talks. You won't need to dress any differently, but let's get practice plugging in to the projector, and running through your powerpoint presentation while the spaces look nice and professional!
2:30-3:15	<b>In Matt's room.</b> End high school. Let's bring it all together one last time...