## Model Senate - Delegated Assignments and Due Dates:

| What is the assignment? | Who has to complete it? Find your role here first! | When is it due? |
| :---: | :---: | :---: |
| Drafting Model Senate Schedule and Parly Pro Guidelines | Executive, Maj/Min leaders | Finish by Thursday, 12/4, by lunch time |
| Drafting a senate floor voting procedure | Whips | Finish by Friday 12/5, end of class |
| Committee Procedure and Scheduling | Committee Chairs, Ranking Members | Finish by Thursday, 12/4, end of class |
| Subcommittee goals, procedures, schedule | Committee Chairs, Ranking Members | Finish by Thursday, 12/4, end of class |
| Make a placards for your table | Committee Chairs/Ranking Members, <br> Experts + Lobbyists, Executive, <br> Maj/Min Leaders | Finish by Monday 12/8, 3:15pm |
| Co-authoring a Bill | Committee Members, Whips, Secretaries | Full draft finished by Thursday 12/4, end of class |
| Writing Amendments to the Bill once our bill is selected (offering amendments will be a component of your speech - see below) | Committee Members | See speech writing deadlines (below), they will be a component of your speech. |
| Speeches: Intro DPL, Intro FLC, Outro | Ranking Members | Due Monday, 12/8, End of Class |
| Speech Writing | Committee Members and Party Whips | Speeches need to be finished by Tuesday, 12/9-8:20am |
| Mock Bill Writing | Experts and Lobbyists | Due 12/8 at any time before 3:15 |
| Speeches at Committee Hearings | Experts and Lobbyists | Due Tuesday, 12/9, 8:20am |
| Exhibition Posters (3) | Secretaries | Due Friday, 12/5, End of Class |
| Extra research - you must know these issues better than anyone else in the room. | Committee Chairs/Ranking Members, Experts + Lobbyists, Executive, Maj/Min Leaders | Due Monday, 12/8, end of class |
| Once all the bills are submitted, this team will assemble and read over the bills. They will pick the strongest 2 bills (one in each committee) to be debated. Revisions can be recommended. | Executive, Maj/Min leaders, Committee Chairs/Ranking Members, Experts + Lobbyists, Executive, Maj/Min Leaders | Thursday, Lunch. This dynamic team of miscreants must assemble and go through all submitted bills. You will chose the 'best' two, per Matt's criteria |

